2026-27 Student Enrollment Form – Pine Island Academy Extended Day

Important: Please ensure **all** sections and pages of this form are completed accurately**.** Incomplete or missing information may delay the enrollment process**.** We no longer accept hand delivered forms; kindly return this form via email to **PIA@VillageExtendedDay.com**

Student Information

First_____Middle_____Last_____

DOB_____/_____/_____Sex_____Nickname_____

Student's Grade Level 2026-27_____Homeroom Teacher _____

Has student attended VEDS Extended Day at one of our schools? Yes No

Who does student live with?_____Who has legal custody of student?_____

List all Allergies:_____

List Health/Development (ex.504, IEP)_____

Parent/ Guardian Information 1

First_____Middle_____Last_____

Full Address:_____

DOB_____/_____/_____Sex_____SSN_____-_____-_____

Cell#_____Email_____

Employer_____Work#_____Other#_____

Parent/ Guardian Information 2

First_____Middle_____Last_____

Full Address:_____

DOB_____/_____/_____Sex_____SSN_____-_____-_____

Cell#_____Email_____

Employer_____Work#_____Other#_____

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Authorized Pick up and Emergency Contacts:

Persons in addition to parents/guardians to be contacted in case of illness, accident, or emergency and those persons authorized to remove student from the facility. All parents and authorized persons listed on your account must be an adult (18+) and be able to show ID in order for the student to be released. Student will not be allowed to leave the premises, except with the individuals whom are listed in writing as authorized to pick up him/her.

Full Name:_____ Relationship to Student:_____

Phone#_____ Emergency Contact? YES NO

Full Name:_____ Relationship to Student:_____

Phone#_____ Emergency Contact? YES NO

Full Name:_____ Relationship to Student:_____

Phone#_____ Emergency Contact? YES NO

Full Name:_____ Relationship to Student:_____

Phone#_____ Emergency Contact? YES NO

Program Attendance – please select from the following options below

Days per week	3 Days per week		5 Days per week	1 Day (Teacher)	
Program Session:	Before School		After School	Before & After School	
Preferred Schedule:	Monday	Tuesday	Wednesday	Thursday	Friday

Additional Questions:

Is either Parent/Guardian employed by the St. Johns County School District? NO YES
If yes, please state parent's name and relation to student: _____
If yes, please state parent's role & location (School): _____
If yes, please state if you need Contract Hours or Pick Up by 6:00pm: _____

Is either Parent/Guardian an active member of the military/armed forces? NO YES
If yes, please state parent's name and relation to student: _____
If yes, please state role & branch of military: _____

Is student entitled to free or reduced lunch at Pine Island Academy? NO YES
If so, when can documentation of approval for this school year be provided? _____

Parent/Guardian permissions: *Please initial next to each item below to reflect permission granted*

_____ My child/youth may be photographed, and the photos may be used for newsletters, general publications, displayed at our facility, and/or for publicity, including any of our websites.
_____ My child is allowed to consume store-bought and/or home-prepared food brought in by staff or families to include, but not limited to for the following occasions: cooking projects, daily snacks, birthday parties, and celebrations.
_____ I have been supplied a copy of the Child Care Facility Brochure, KNOW YOUR CHILD CARE CENTER, published by The Department of Children and Families available on the program website.
_____ I understand that I may not solicit Village Extended Day employees to provide babysitting services, nor may employees transport my child/youth home.
_____ I have read and understand the Village Extended Day Parent Handbook available on the program website

Release and Hold Harmless Agreement

I, _____ (First Party),

the parent/guardian of _____ (Minor Child),

in consideration of enrolling the minor child in the Village Extended Day programs (Second Party), do hereby, for myself, my minor child, and our heirs, executors, administrators, and assigns, remise, release, and forever discharge Village Extended Day programs, its successors, and assigns, from any and all claims, demands, damages, costs, expenses, actions, and causes of action arising from the minor child's participation in any program, whether foreseen or unforeseen, and any consequences thereof, including but not limited to bodily and personal injuries, and loss or damage to property.

Furthermore, I agree to hold harmless Village Extended Day programs, its successors, and assigns, for any medical costs or expenses incurred due to the treatment of any such injuries. I also agree to be solely responsible for the payment or reimbursement of any medical charges, expenses, or transportation costs incurred as a result of my child's participation in the program.

This release constitutes the entire agreement between the First Party and the Second Party. The terms of this release are contractual and not merely a recital.

_____

Signature of Parent or Legal Guardian Date of Signature

Registration Fee & Tuition:

A **non-refundable** administration fee of $100 (Single) / $150 (Family), must be paid in full prior to enrollment. Tuition will be withdrawn automatically on the 1st of each month (or the last business day prior to the 1st, if the 1st falls on a weekend or school holiday). You may choose to pay tuition using an alternative method prior to the date of the automatic deduction...

For any account changes, including, enrollment, scheduling, withdrawal, etc.; we require **written notification** sent via email to **PIA@villageextendedday.com**.

Schedule for enrollment, changes and withdrawal is included below:

Enrollment	Deadlines
August	7/23/2026
September	8/23/2026
October	9/23/2026
November	10/23/2026
December	11/23/2026
January	12/23/2027
February	1/23/2027
March	2/23/2027
April	3/23/2027
May	4/23/2027

Withdrawal	Deadlines
August	7/16/2026
September	8/16/2026
October	9/16/2026
November	10/16/2026
December	**No Withdrawals**
January	12/16/2027
February	1/16/2027
March	2/16/2027
April	3/16/2027
May	**No Withdrawals**

(Changes include change of scheduling, days of the week, etc.)

Changes	Deadlines
August	7/23/2026
September	8/23/2026
October	9/23/2026
November	10/23/2026
December	11/23/2026
January	12/23/2027
February	1/23/2027
March	2/23/2027
April	3/23/2027
May	4/23/2027